



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

TUESDAY, JANUARY 9, 2018, 6:00-8:18 P.M.

NORTH CAMPUS — TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

Presentation/Question Time/Start Time

- | | | |
|------|--|---------------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| | <ul style="list-style-type: none">• The Chair (Mr. Moulton) called the meeting to order at 6:00 p.m | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| | <ul style="list-style-type: none">• Roll call: (Dr. Baker; Here // Mrs. Goin; Here // Dr. Jennings; Here // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Absent // Mrs. Van Vleet; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:02) |
| | <ul style="list-style-type: none">• Motion: Dr. Jennings moved to approve the agenda and was seconded.• Discussion: None• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)</u> | |
| IV. | Comments from the Audience (Audience members have 5 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 5 min (6:05) (6:02) |
| | <ul style="list-style-type: none">• There were no comments from the audience. | |
| V. | Celebrate TCA: CSP Philanthropy Project | 5 min (6:10) (6:03) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight TCA community accomplishments (TCA students, staff, parents, and community members) | |
| | <ul style="list-style-type: none">• We celebrated the Cottage School Program's many community service projects performed last semester. Several students shared how impactful it was to serve others by knitting scarves, filling Christmas stockings and raising money for hurricane victims. It was wonderful to hear how our students "give their best to the world!" | |
| VI. | Review and Approve TCA Building Corp Directors | 5 min/5 min (6:15) (6:13) |
| | Action: The Board
Motion: (Vote) to approve the Building Corp Board of Directors
Rationale: for Board Members to approve the TCA Building Corp Directors | |
| | <ul style="list-style-type: none">• Motion: Dr. Jennings moved to approve the Building Corp Board of Directors as listed (awaiting reply from Mrs. Mast) and was seconded.• Discussion:<ul style="list-style-type: none">• Mr. Bender contacted all of the listed Building Corp Board members; Mrs. Mast (He is still waiting for a reply) and all were willing to serve on the Building Corp Board.• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)</u>• Post note: Mr. Bender informed me that Mrs. Mast will be leaving the Building Corp Board. That will leave the three directors that you approved (Mr. Bender, Mr. Carpenter, and Mrs. Roy). Mr. Bender felt that the Board could operate well with only three members and was not seeking to replace Mrs. Mast. | |
| VII. | Comments from the Board of Directors | 5 min (6:25) (6:15) |
| | <ul style="list-style-type: none">• Mrs. Van Vleet highlighted the extraordinary efforts of Dr. Sojourner with respect to fundraising as specified in Mr. Weston's report to the ASD20 Board. | |

- **Mr. Moulton thanked the CSP for their Christmas card.**
- **Dr. Baker thanked the baseball community for their efforts to build dugouts for the baseball/softball fields.**
- **Ms. Littleton wished everyone a Happy New Year.**

- VIII. **Board Development: Emerging legal issues in schools** 10 min (6:30) (6:17)
 Action: (Miller)
 Motion: (Info)
 Rationale: to review current legislative initiatives/activities at the state and provide Board training
- Mr. Miller reminded the Board that there have been occurrences of sexual harassment cases at other schools.
 - Emphasized that TCA's administration is highly trained and skilled should this type of situation occur at TCA.
 - Should Board members hear of anything, they should listen and convey any concerns to Dr. Sojourner. TCA's staff is ready to deal with these types of issues.
 - PERA changes are slowly making their way through the legislature.
 - Equitable student funding discussions are beginning
 - Disciplining students from K-3rd grade is being discussed (making it more difficult to suspend or expel)
 - State Board discussing what charges associated with a teacher need to be reported to parents
 - Makeup of the State Board has not been favorable to charter schools
- IX. **Report of the President & Cabinet Spotlights** 10 min/5 min (6:40) (6:26)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and HR)
- The November fund raising report is not in the current President's Report but will be in the February package including the December fund raising report
 - Our \$60,000 match was met (largest match in TCA history) and then some; over \$100,000 in December
 - December 2017 was our 2nd highest fund raising monthly total in TCA's history
 - Gave the State of School report to our staff
 - Showed the two new TCA videos to the staff and challenged the staff to review them and ask ourselves if we actually represent what we say we do in the videos
 - In addition, I am having the staff review our Core Values to see how we are living up to the specified expectations
- X. **Consent Agenda** 3 min (6:55) (6:31)
 Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to accept the Consent Agenda
- A. Finance (VanGambleare)
 1. November Financials (VanGambleare)
 - B. SAC Minutes
 1. Junior High, Nov 16, 2017
 - **Motion: Ms. Littleton moved to accept the consent agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- XI. **Minutes: December 11, 2017** 2 min (6:58) (6:32)
 Action: (Swanson)
 Motion: (Vote) to approve the December 11, 2017 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Dr. Jennings moved to approve the December 11, 2017 minutes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- XII. **Discussion Agenda Items**
- A. Items removed from Consent Agenda
 - B. Cabinet Level Reports
 1. **Operations Capital Construction Report (Monthly)** 5 min/5 min (7:00) (6:33)
 Action: (Tubb)
 Motion: (Info)
 Rationale: to review progress on all TCA capital construction projects
 - North Campus Gym and Performing Arts Buildings
 - TCA was offered volunteer help (materials and labor) to build softball and baseball dugouts; in the process of coordinating efforts
 - Beginning to build black box classroom, dressing rooms, and scene shop
 - Lots of concrete being poured until the end of the month
 - Project is on schedule and about \$260,960 under budget at this time
 - The Board is invited back anytime to view the progress being made
 2. **School Calendar Review and Approval** 10 min/5 min (7:10) (6:39)
 Action: (Jolly)

Motion: (Vote) to approve the 2018-19 School Calendars and preliminarily approve the 2019-20 School Calendars

Rationale: to review the school calendars for the next two years

- **Motion: Dr. Jennings moved to approve the 2018-19 School Calendars, preliminarily approve the 2019-20 School Calendars, and approve CP and HS graduating on the same day [Friday] (Changed the Calendar Policy) and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

3. **New Course Approvals** 5 min/5 min (7:25) (6:49)

Action: (Jolly)

Motion: (**Vote**) to approve the new courses presented by the DAS

Rational: to review and approve new courses added to the TCA curriculum

- Mr. Galvin reviewed the process in which a new course is approved and insuring that they meet college level requirements
- **Motion: Ms. Littleton moved to approve the AP Psychology course and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- **Motion: Mrs. Goin moved to approve the Critical Thinking course and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- **Motion: Mrs. Goin moved to approve the Environmental Science course and was seconded.**
- Discussion:
 - Area of discussion centered on whether the course fit in a liberal arts curriculum, we already have an AP course in this area
- **Vote: By a roll call vote of 4-2 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Nay // Ms. Littleton; Nay // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- **Motion: Ms. Littleton moved to approve the Advanced Quantitative Reasoning course and was seconded.**
- Discussion:
 - Areas of discussion centered on whether this course was consistent with our Core Values and a liberal arts curriculum, and whether it met college prep graduation requirements
- **Vote: By a roll call vote of 5-1 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Nay // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**
- **Motion: Mrs. Goin moved to approve offering the Speech and Debate course each semester or yearly.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

4. **Mid-Year Budget Modification** 2 min/3 min (7:35) (7:12)

Action: (VanGambleare)

Motion: (Vote) to approve the mid-year budget modification

Rationale: to review and recommend changes to the current year budget

- **Motion: Dr. Baker moved to approve the mid-year budget modifications and was seconded.**
- Discussion:
 - Mr. VanGambleare discussed three areas where a mid-year modification was necessary:
 - Capital Projects (\$100,000) for baseball field dugouts
 - Activities (\$70,000) for additional sofetball tournament costs, transportation, and uniforms
 - Building fund (\$125,000) Central Building Project
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

C. **Board Level Reports**

1. **Governance Committee Review (Policy Review)** 5 min/5 min (7:40) (7:17)

Action: (Moulton)

Motion: (Vote) to approve the Governance Committee recommendations to the following policies:

- a. D20 LBD Policy (Relations with District Charter Schools)

- b. BEDH-TCA (Communications with the TCA Board)
- c. CBB-TCA (Recruitment, Appointment, and Evaluation of the President)

Rationale: to review and make recommendations to the Board concerning TCA policies, Bylaws and Strategic Plan

- **Motion: Mr. Moulton moved to approve the following Governance Committee Recommendations to the following policies:**
 - No changes to D20 LBD Policy
 - No changes to BEDH-TCA
 - Changes to CBB-TCA
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**

2. **Annual Board Self Evaluation/Action Plan** 5 min/5 min (7:50) (7:20)

Action: (Moulton)

Motion: (Info/Discussion)

Rationale: to determine/build an action plan based upon the results of the Board Self Evaluation

- Mr. Moulton stated that the self evaluation showed that the Board was doing very well
 - Collegiality, professionalism, and mutual respect are highlights of the Board
 - The Board still wants to grow as a Board and better understand the issues that face us (continuous Board development is very important)
 - We want to hold each other accountable for our actions
 - Still want to focus and concentrate on giving exceptional new board training

3. **Announce Board of Director Vacancies** 3 min (8:00) (7:26)

Action: (Moulton)

Motion: (Info)

Rationale: to announce Board vacancies for upcoming election and deadline to turn in election packages

- Mr. Moulton announced that there are two Board of Director positions up for election in 2018.
- Mr. Moulton's and Mr. Rudder's positions are up for election and both will be seeking re-election.
- Candidate packages for this year's election are due on February 8, 2018.

D. **Board Communication**

5 min (8:03) (7:27)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Capital Construction Update
- School Calendars
- Board Election

E. **Future Board Agenda Items**

5 min (8:08) (9:28)

1. Quarterly Financial Report, Feb (Info), VanGambleare
2. Announce Board of Director Candidates, Feb (Info), Moulton
3. Curriculum Review/Text Review (Elementary), Feb (1st Read), Jolly
4. Board Budget, Feb (1st Read), Goin
5. Annual Capital Construction and Capital Infrastructure List, Feb (Info), Tubb
6. Board Candidate Video Presentations, Feb, Moulton
7. Relations with District Charter School Policy, Feb, Governance Committee
8. Dr. Jennings suggested reviewing school start times
9. Dr. Jennings suggested looking at the process for reviewing and amending legacy courses

F. **Comments from the Board of Directors**

5 min (8:13) (7:29)

- **There were no further comments from the Board.**

XIII. **Adjournment** (Approx. 8:18 p.m.)

(8:18) (7:30)

- **Motion: Ms. Littleton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Baker: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mrs. Van Vleet; Yea)**